

CABINET

Shared Services Programme 26 July 2011

Report of Chief Executive

PURPOSE OF REPORT			
To report to Cabinet on progress made in developing a shared services programme for the Council as requested as an action from the Corporate Performance Monitoring Report Quarter 1 2010, since the last progress report presented to Cabinet on the 19 April 2011.			
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input type="checkbox"/>
		Referral from Officers	<input checked="" type="checkbox"/>
Date Included in Forward Plan	N/A		
This report is public			

OFFICER RECOMMENDATIONS:

- 1 That Cabinet notes the progress made in developing a Shared Services Programme for the Council, since the last progress report presented to Cabinet on the 19 April 2011.
- 2 That officers continue to develop shared service partnership opportunities for achieving service improvements and efficiencies with a view to reporting back as determined by Cabinet and as appropriate to achieve any decision-making deadlines.

REPORT

- 1 Since the last update report to Cabinet, Lancashire County Council and BT have jointly formed a company called OneConnect Limited to undertake the work of the Strategic Partnership.
2. As reported to Cabinet on the 19 April, the benefits from the Strategic Partnership could be significant and, therefore, Lancaster City Council had previously agreed to add its name to the OJEU notice.
3. The services currently being progressed by the City Council with Oneconnect are ICT, Customer Access and an HR/Payroll system. Attached at **Appendices A and B** are a draft Governance chart and a draft Milestones chart.

4. Progress is also being made on a number of other possible shared services opportunities with the County Council and attached at **Appendix C** is an update on these and those being progress through Oneconnect.
5. Cabinet are asked to note the progress made to date on each shared service opportunity.

2.0 Options and Options Analysis (including risk analysis)

To note the progress being made in respect of the service areas identified in the Appendix and to receive reports back to Cabinet as appropriate to meet any decision-making deadlines and to ensure that any service improvements and efficiencies are considered as part of the budget exercise

RELATIONSHIP TO POLICY FRAMEWORK

The efficiencies delivered from developing a shared service programme will greatly assist in achieving the outcomes of the council's savings and efficiency programme and targets included in the Medium Term Financial Strategy.

It will also support the council's Corporate Plan priorities for working closely with other partner organisations to deliver improved benefits for the Lancaster district community.

CONCLUSION OF IMPACT ASSESSMENT

(including Diversity, Human Rights, Community Safety, Sustainability etc)

The use of business cases to develop options will ensure that benefits identified for introducing shared services will be sustainable and achievable.

FINANCIAL IMPLICATIONS

There are no direct financial implications arising at this stage, although the progression of the shared service programme is expected to deliver further service efficiencies and/or cashable savings in future.

OTHER RESOURCE IMPLICATIONS

Human Resources:

N/A

Information Services:

N/A

Property:

N/A

Open Spaces:

N/A

SECTION 151 OFFICER'S COMMENTS

The S151 Officer has been consulted and has no further comments at this stage.

LEGAL IMPLICATIONS

Legal Services have been consulted and there are no legal implications directly arising from this report.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no comments to add.

BACKGROUND PAPERS

None.

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Ref:CE/ES/Committee/Cabinet/Shared
Services/July26.2011